



8th Annual Exit 56 Blues Fest

Arts & Craft Show

Brownsville, Tennessee

Vendor Registration Form

May 26-27, 2018

Description of Event:

- LOCATION: Outdoor festival on the grounds of the West Tennessee Delta Heritage Center in Brownsville, Tennessee (121 Sunny Hill Cove, Brownsville, TN 38012)
- DATE: Saturday, May 26 (11am- 6pm) - Sunday, May 27 (11am-5pm).
No overnight security. Vendor items must be removed from grounds Saturday and returned for Sunday. Tents and tables may remain with tent lowered over the tables/chairs overnight.
- Free Admission to the public.
- This event is outdoors, on grass, and occurs rain or shine! Be prepared for wind, rain and/or heat/cold. You may also want to be prepared with insect repellent since you will be on grass.
- This application is for Arts and Crafts vendors ONLY. No food vendors, please.
- All vendor fees are non-refundable.

Vendor Requirements: *Please read carefully*

- Booth space fees: 10x10 **\$35**, 10x10 with electricity **\$45**. Payment is due with application. Application Deadline is April 25. **Vendor fee is the same for 1 or 2 days. Saturday is required. Sunday is optional.**
- Booth spaces, with and without electricity, are limited and available on a first come - first served basis. Vendor must specify exact electrical requirements. Vendors must provide their own heavy-duty extension cords (100 ft. minimum) that meet code for their specific electrical requirement.
- Vendor locations will be assigned in order that applications are received and depending on electrical needs.
- You must provide your own tent, tables, chairs, etc. Vehicles are not allowed on the grassy area. You will not be able to drive up to your assigned booth location, please be prepared with 2-wheelers and other means of "walking" your items in.
- Please provide a detailed description of your booth items on the form (attach an additional sheet if necessary) and, if possible, attach photos of sample items.
- Vendor check-in is 8-10 a.m. Arrivals after 10 a.m., will forfeit pre-assigned booth location and be assigned an alternate location.
- Booths must be completely set-up and open for business at 11 a.m. We request that all booths remain open until 6 p.m. You may remain open longer, but be advised there is no overhead lighting available in the vendor area.
- The vendor is responsible for leaving the vendor area in the condition that it was originally received, i.e. removal of all debris such as boxes and trash. Trash receptacles will be located in a convenient area for trash disposal.
- Each applicant will receive a confirmation letter/e-mail upon receipt of their application and a reminder approximately two (2) weeks prior to the event.
- All vendors are required to show proof of liability insurance and read and sign attached waiver. Please fill out vendor registration completely.
- Vendor Registration Forms must be return by April 25.



Exit 56 Blues Fest
Vendor Registration Form
 May 26-27, 2018

Received: _____
Booth #: _____
Electricity: _____

Vendor Name: _____ Contact: _____

Address: _____

City: _____ State: _____ Zip: _____

E-mail: _____

Phone(s): _____

I will attend both days

I will attend Saturday ONLY

Type of Booth & Description: Please indicate type and provide description, photos.

Art or Craft

Business

Non-Profit

Other (please specify) _____

Please give a detailed description of your products and include a photo, if possible.

Do you require electricity? Yes No

Electrical spaces are very limited and reserved on a first come first serve basis. Please describe your electrical requirements **in detail**, including **voltage and amperage**: also include the **size and length of electrical cord** that you plan to plug into our electrical grid (minimum cord length – 100 ft). Be advised that you **must meet standard requirements for cord size** according to length and amp draw.

Proof of Insurance attached

Waiver: The Exit 56 Blues Fest reserves the right to refuse any vendor application, should this occur the fee will be refunded. The Vendor shall defend, save and hold harmless the City of Brownsville, West Tennessee Delta Heritage Center, Exit 56 Blues Fest, their respective officers, agents, board members, staff, volunteers, sponsors and assigns from any claims, damages, losses, liability or expense which may arise, and shall not be held responsible for any loss or damage due to fire, accident, theft, weather, acts of God, vandalism or any other loss or injury whatsoever or not specifically described herein, whether past, present or future. Booths are not insured by the City of Brownsville, West Tennessee Delta Heritage Center, Exit 56 Blues Fest or any sponsoring agents. Exhibitors must make provisions for safeguarding their goods. Exhibitor must have replacement cost insurance for all personal property. Exhibitor assumes full liability for protecting, care and maintenance of exhibitor's property. **ANY VENDOR NOT HOLDING VALID LIABILITY INSURANCE EXHIBITS AT THEIR OWN RISK AND ASSUMES ALL LIABILITY.**

Please sign to acknowledge that you have read all of the information, rules and regulations and agree to be bound by this contract.

Signed: _____ **Date:** _____

<input type="checkbox"/> 10x10 space \$35	<input type="checkbox"/> 10x10 space with Electricity \$45
I have enclosed a check or money order made payable to WT Delta Heritage Center.	
RETURN COMPLETED FORM BY APRIL 25 TO: WT Delta Heritage Center • 121 Sunny Hill Cove • Brownsville, TN 38012	